

II CREATIVE PRODUCER

II Recruitment Pack



HISTORY

Earthfall, a multi-award winning company, was formed in 1989 by **Jessica Cohen** and **Jim Ennis** with a policy of forging radical choreography with live music and strong visual imagery.

The company is currently based in Cardiff and has established itself as an outstanding exponent of pioneering dance theatre. **Earthfall's** issue-based work is concerned with seeking a personal honesty, passion and economy in physical performance to produce quality work of depth.

Earthfall has performed at many major festivals throughout the world, touring to India, Russia and Poland within the last five years and has featured on numerous TV and radio broadcasts. Earthfall's films have been screened across the world.

The company has received several awards for its live performance and film work, including the **BAFTA Cymru** Award for Best Short Film for '**Too Old To Dream**'. Earthfall won the Wales Theatre Award for Best small-scale Dance in 2014 for '**Chelsea Hotel**', which was also nominated for the Manchester Theatre Awards for best Dance. In 2013, the company was awarded a CANMOL Award by the Chartered Institute of Marketing for their audience engagement work.

Touring extensively in the UK, Earthfall remains the only Welsh dance/physical theatre company to present a three-week London season. The company has provided mentoring and practical support to the independent dance sector in Wales for a number of years, contributing to the development of the sector at large. The company delivers a large number of CDP and education/participatory opportunities each year.

More information about the company and its work can be found at www.earthfall.org.uk

CONTEXT

During 2015, Earthfall celebrated their 25th anniversary and in September were informed by the Arts Council of Wales (ACW) that they would not be included in the new Portfolio of Revenue Funded companies. Their 2015 touring production '**Stories from A Crowded Room**' won the Wales Theatre Awards 'Best Dance Production' Award and the two Artistic Directors were awarded a Special Achievement Award for their contribution to Dance/Physical Theatre.

'**Stories from a Crowded Room**' toured successfully in Wales and England with both venue and audience support. The company maintains good relationships with venues, including its primary London venue.

Earthfall is an Associate Company of Trinity St David's University, contributing to the BA in Dance, and is an Associate Company of Bath Spa University.

After the ACW decision, Earthfall's Board took the decision to scale down the company resource base and infrastructure and focus its medium-term future on touring and participatory activity. This resulted in the core-team being made redundant, the office and studio being released and the Artistic Directors being retained on a freelance basis in order to reduce our ongoing core costs. The Board remains highly supportive of the company.

In January 2016 the company were awarded Transition Funding by the Arts Council of Wales to support the company in its transition from a Revenue Funded Organisation to a new model of working. This new role offers an individual the opportunity to help shape the future of the company.

The current company plan is to work on a new production in late summer/autumn 2016 in an R&D phase with a Welsh based performer (solo work), with the potential for a short Wales tour in spring 2017, and a main-stage UK touring production in autumn 2017 (Hamlet/Ophelia) which has already been commissioned by a venue. The company will continue to deliver its work with educational and academic partners across the UK and provide opportunities for participatory activity.

ROLE

Earthfall are seeking a Creative Producer to work with the joint Artistic Directors and the Board. The key tasks are:

- Author an operational plan and model for board approval, fully costed, for activity between August 2016 and March 2018, with an outline plan to March 2019
- Apply for Arts Council of Wales R&D funding for the new solo work (deadline May)
- Finalise negotiations with commissioning venue for Hamlet/Ophelia and negotiate with other venues regarding additional support
- Meet with venues and scope out touring interest for Hamlet/Ophelia
- Scope out ACE regarding touring support and submit appropriate applications
- Investigate other potential funding opportunities to support the company and future productions, including PRSF and make applications if appropriate in terms of timing.

PERSON SPECIFICATION

The Board are seeking an individual with the following experience:

- Working with touring/producing companies
- Managing touring UK wide and funding in the context of the whole of the UK
- Working with Artistic Directors in a senior management / strategic role.

And with the following skills:

- Project and Strategic planning
- Tour management – preferably in dance/physical theatre
- Funding from both statutory and trusts/foundations
- Wide knowledge of UK venues and networked with venue programmers.

TERMS AND CONDITIONS

- The post is not intended to be a full-time post. We are estimating that the time commitment would be no more than 2.5 days per week.
- The contract period runs from April – October 2016, with a single handover meeting in late March with the current team.
- A fixed fee of £7500 is offered, to include all expenses and this is a freelance contract. The post holder will be responsible for their NI contributions and Tax liability.
- The post holder must be an EU citizen with the appropriate permission to work in the UK at the time of application.
- The Creative Producer will be required to attend all board meetings in person during the contract term to report back on progress.
- There is potential for the Creative Producer to be retained beyond October 2016 and to work on the longer term development of the company, subject to funding and feasibility.

APPLICATION PROCESS

Please submit a full CV, detailing your experience to date, along with a covering letter stating why you are applying for the post, what contribution you can make to the company and detailing your proposed methodology, along with an outline timetable.

The deadline for completed applications is noon on Monday 29th February. We are sorry but due to the tight recruitment timetable, applications received after this deadline will neither be acknowledged nor included in the shortlisting process. First interviews will be held in Cardiff on Tuesday 8th March and short-listed candidates will be required to present their proposal and methodology.

Please send your CV and covering letter by email with ‘CREATIVE PRODUCER’ in the subject line, to: jobs@earthfall.org.uk

For an informal discussion about the role, please contact Stephan Stockton, General Manager generalmanager@earthfall.org.uk, or Emma Rees, Board Member, emmarees10@gmail.com by Wednesday 24th February.

The role of Creative Producer is supported by the Arts Council of Wales